PC lab rules

Teaching Lab

1. **Only use teaching labs when you have a scheduled class. Labs will be locked outside of teaching hours.**

2. **Do not arrive at the lab before the scheduled start time for the class and do not congregate outside the lab.**

3. **Remember to scan into the room using the QR code. This will be at the door, but also near each desk.**

4. **Wear a face covering during the session, when moving about, and where one metre distancing cannot be maintained, unless exempt.**

5. **Do not close the windows or door. Do not turn off the fans. The room must be well ventilated.**

6. **Wipe the mouse, keyboard and desktop down with the wipes provided when you arrive and just before you leave.**

7. **You are encouraged to use your own equipment in this lab if you can.**

8. **No eating or drinking in the lab, except for bottled water.**